

**UNIVERSITY OF OKLAHOMA COLLEGE OF MEDICINE  
FACULTY PERFORMANCE EVALUATION FORM**

Name:

Department/Section:

Rank:

Faculty Pathway:

Evaluation Date Range: From \_\_\_\_\_ To \_\_\_\_\_

**INSTRUCTIONS**

**Activity Insight Note:** *If you create this report from Activity Insight, some activities from the past year will automatically populate into the form. You may choose to add, edit, or delete activities as they should appear. Be sure to review each category closely, as some activities not captured in Activity Insight must be manually entered. See the Faculty Performance Evaluation Quick Guide for more information.*

When running the FPE report in Activity Insight, please select the appropriate date range for evaluation.

Calendar year = Jan. 1 to Dec. 31

Fiscal year = July 1 to June 30.

*Please rate the faculty member's performance in each category using the following scale:*

**1) Outstanding, 2) Highly Effective, 3) Effective, 4) Improvement Needed, 5) Unacceptable, 6) Not Applicable.**

<p align="center"><u>Self</u></p>	<p align="center"><u>Div</u> <u>Chair/Chief</u></p>	<p><b>1. <u>Scholarship and Research</u></b></p> <ul style="list-style-type: none"> <li>a. Original investigation (projects in progress, development of a research program and research group - includes non-funded departmental/educational research and IRBs)</li> <li>b. Technology transfer and intellectual property (licensing agreements, biotechnology companies and patent disclosures, applications, awards, or commercialization of intellectual property)</li> <li>c. Extramural grant or contract funding (peer reviewed awards: grants/contracts from local, state, national, or federal agencies)</li> <li>d. Publication in peer-reviewed journals</li> <li>e. Other publications (such as abstracts, reviews, or book chapters)</li> <li>f. Presentation of research results (posters, abstracts, or talks at symposia, conferences, and professional meetings)</li> </ul>
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		<ul style="list-style-type: none"> <li>i. National/International</li> <li>ii. Local/Regional</li> </ul>
<u>Self</u>	<u>Div Chair/Chief</u>	<p><b>2. <u>Teaching and Mentorship</u></b></p> <ul style="list-style-type: none"> <li>a. Quantity of teaching <ul style="list-style-type: none"> <li>i. Teaching and Course Instruction</li> <li>ii. GME Instruction</li> <li>iii. Professional and Continuing Education Instruction</li> </ul> </li> <li>b. Effectiveness of teaching (learner or peer evaluations)</li> <li>c. Honors and Awards</li> <li>d. Supervising, mentoring, or advising individual learners or faculty members <ul style="list-style-type: none"> <li>i. Mentoring and Advising</li> <li>ii. Graduate or Research Committee Membership</li> </ul> </li> <li>e. Innovative Teaching Materials</li> </ul>
<u>Self</u>	<u>Div Chair/Chief</u>	<p><b>3. <u>Clinical Service</u></b></p> <p>Service provided as part of your faculty role within a clinical setting (OU Physicians, OU Medical Center, etc.)</p> <ul style="list-style-type: none"> <li>a. Clinical/Patient Care</li> <li>b. Clinical Time Commitment/Productivity</li> </ul>

		<ul style="list-style-type: none"> <li>c. Quality of Clinical Care (as measured by outcomes and patient satisfaction surveys)</li> <li>d. Administration and Leadership</li> <li>e. Committee Service</li> <li>f. Honors and Awards</li> </ul>
<p><u>Self</u></p>	<p><u>Div</u> <u>Chair/Chief</u></p>	<p><b>4. <u>Organizational Service</u></b></p> <p>Service provided as part of your faculty role within the University of Oklahoma academic system, including organization administration and leadership positions and committee service.</p> <ul style="list-style-type: none"> <li>a. Campus/University <ul style="list-style-type: none"> <li>i. Administration and Leadership</li> <li>ii. Committee Service</li> </ul> </li> <li>b. College of Medicine <ul style="list-style-type: none"> <li>i. Administration and Leadership</li> <li>ii. Committee Service</li> </ul> </li> <li>c. Department <ul style="list-style-type: none"> <li>i. Administration and Leadership</li> <li>ii. Committee Service</li> </ul> </li> <li>d. Division/Section <ul style="list-style-type: none"> <li>i. Administration and Leadership</li> <li>ii. Committee Service</li> </ul> </li> </ul>

<p><u>Self</u></p>	<p><u>Div</u> <u>Chair/Chief</u></p>	<p><b>5. Professional Service</b></p> <p>Service provided outside of the University of Oklahoma to professional organizations.</p> <ul style="list-style-type: none"> <li>a. National/International</li> <li>b. Local/Regional (This may include public outreach and community activity performed in your professional role.)</li> <li>c. Current Service to Other Academic Institutions</li> <li>d. Editor, Editorial Board, Journal Reviewer</li> </ul>
<p><u>Self</u></p>	<p><u>Div</u> <u>Chair/Chief</u></p>	<p><b>6. Professionalism</b></p> <ul style="list-style-type: none"> <li>a. Commitment to Excellence</li> <li>b. Integrity/Organizational Responsibility</li> <li>c. Respect/Customer Service</li> <li>d. Teamwork/Communication/Collegiality</li> <li>e. Attendance/Punctuality</li> </ul>
<p><u>Self</u> <u>Overall</u> <u>Score</u></p>	<p><u>Div</u> <u>Chair/Chief</u> <u>Overall</u> <u>Score</u></p>	

**Administrative Leadership** (as applicable)

- a. Please list your administrative title(s).
- b. Provides a clear vision and understands his or her own leadership role.
- c. Oversees resources and allocates use appropriately and consistent with policies.

**Faculty Goals**

For Promotion (n/a for Professors):

For the next year:

For the next 2-5 years:

**Evaluator's Comments** (Prepared prior to evaluation meeting. Please also provide an explanation for any Evaluator scores of a 4 or 5. Comment regarding faculty member's progress towards successful promotion and/or tenure consideration.):

1. Scholarship and Research
2. Teaching and Mentorship
3. Clinical Service
4. Organizational Service

5. Professional Service

6. Professionalism

Faculty Action Items for Future:

**Faculty Response** (To evaluator's comments; completed during evaluation meeting.)

**Supervisor/Chair Action Items** (Completed during evaluation meeting.)

