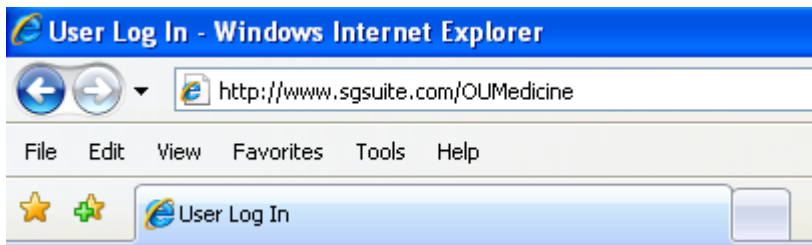


Tips for entering scores on the LEM

If you are a non-LEM User, but you will be entering results into the LEM, follow these steps.

Step 1: Go to this link: www.sgsuite.com/OUMedicine



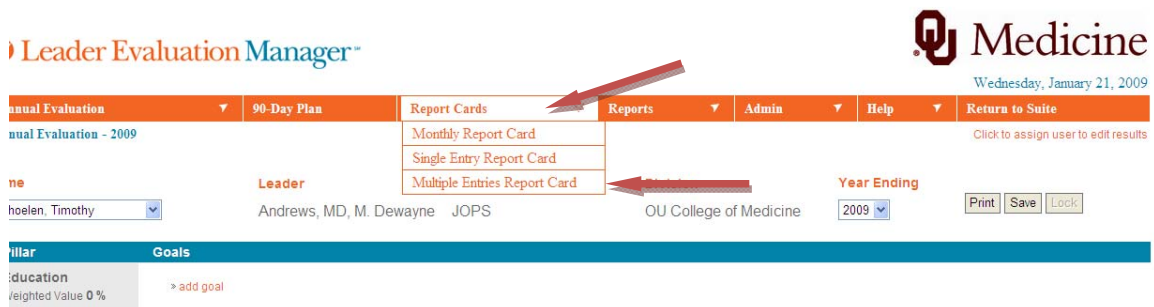
Step 2: Click Login and type your username and password, Click the Login Button



Step 3: Click Leader Evaluation Manager



Step 4: Once in the LEM, go to the Report Cards drop down, and select Either Single or Multiple Entry, based on what has been assigned to you.



The Monthly Report card is where the users enter their own scores.

